

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements**

**Response:**

Smt. S. P. Kothari College of Secondary Education is a Geer Foundation (Government of Gujarat) go green project member. We are having solar panels for Energy Conservations. The institute promotes awareness of universal values like national values, human values, national integration, etc... We have a solar panel installed and rainwater harvesting pits for optimum utilization of natural resources. Every year a part of the budget is utilized for the purpose.

The institution has a stated energy policy streamlining ways of energy conservation and, the use of alternate sources of energy for meeting its power requirements. All the classrooms are ventilated and airy with proper sunlight. In the building AC is not used, students are educated in natural sunlight and are instructed to switch off extra lights and fans. A poster to save electricity is used.

The college building has well-lit classrooms, staff rooms, and offices to minimize the consumption of artificial light. The old fans have been replaced to reduce the consumption of energy. The students and staff members are instructed to switch off the electric switches if they are not in use. x We are gradually shifting towards LED lights. Aluminum wiring has been replaced by copper wiring to minimize the wastage of electricity. LT Panels with MCCB & Capacitors have been installed to optimize energy consumption. Tinted films have been placed on windows facing the sun in some of the rooms.

The Institutional values are Integrity, Student Centric, Ethics & Dignity, Transparency Professionalism, and Diversity, and are displayed on the website and at various places in the Institution. Keeping the value system of the institute at the center the peripheral processes are designed and special attention is given to proper facilities for differently abled people. We celebrate national festivals and birth and death anniversaries of great Indian personalities like Gandhi Jayanti, Teacher's Day, etc.

File Description	Document
Institution energy policy document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 7.1.2

**Institution has a stated policy and procedure for implementation of waste management**

**Response:**

The Policies of waste management is centralized at the Trust level and follow-up for the same has been done by the beautification in charge – a person appointed for the same.

Solid Waste Management: Bio-degradable: The institution dumps the waste and waste is allowed to degrade or decompose in an oxygen-rich medium. Good quality nutrient-rich and eco-friendly manure is formed.

Non-biodegradable: Usage of plastic bags is discouraged within the premises of the College. Dustbins are kept on every floor and in classrooms. Garbage is picked by the Municipal Corporation. Liquid Waste Management: Well-constructed drainage systems leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water.

E-Waste Management: Electronic waste or e-waste describes discarded electrical or electronic devices. Used electronics that are destined for refurbishment, reuse, resale, salvage recycling through material recovery, or disposal are also considered e-waste.

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**7.1.3**

**Institution waste management practices include**

- 1. Segregation of waste**
- 2. E-waste management**
- 3. Vermi-compost**
- 4. Bio gas plants**
- 5. Sewage Treatment Plant**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Geo-tagged photographs	<a href="#">View Document</a>
Documentary evidence in support of each selected response	<a href="#">View Document</a>

**7.1.4**

**Institution has water management and conservation initiatives in the form of**

- 1. Rain water harvesting**
- 2. Waste water recycling**
- 3. Reservoirs/tanks/ bore wells**
- 4. Economical usage/ reduced wastage**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Geotagged photographs	<a href="#">View Document</a>
Documentary evidence in support of the claim	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.5**

**Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment**

**Response:**

By enforcing the Prime Minister's "Swachh Bharat Mission", Smt. S. P. Kothari College is always committed to maintaining a clean college environment and sets a good example to students, teachers & other staff. It encourages learners to take pride in their college, which makes them less likely to drop litter and as such they will potentially make a bigger effort to maintain their environment. Cleanliness is essential when it comes to cutting down on the spread of diseases in the college and means that staff and students can enjoy a comfortable learning environment. It also improves hygiene levels and can help to reduce the spread of sickness.

### **Cleanness on Campus:**

1. Provide door mats in each class.
2. Keep trash bins in each working station and class.
3. Encourage students and teachers to keep things away immediately after use.
4. Organize cleaning day events like Swachh Bharat.
5. Clean the campus facilities frequently.
6. Trust Hire a professional cleaning team.

### **Sanitation:**

1. Personal hygiene
2. Safe drinking water
3. Toilet/human excreta disposal
4. Disposal of wastewater
5. Solid waste management
6. Environmental sanitation

**Green Cover** We are endorsing and enforcing measures to make the College a carbon-negative campus using the following steps:

1. Tapping Solar Energy The arid zone of Giridih has an abundant supply of solar energy. We therefore have in-house solar panels and create sustainable energy for the requirements of the campus.
2. Rainwater Harvesting: In another step towards preserving the intricate water table in the college, buildings have been made compatible with rainwater harvesting. We are positive that our rainwater harvesting method will be the guiding light for others.
3. Utilizing Natural Light The building architecture of the college is designed in such a manner that permits the free flow of air and allows natural light to cover all the corners of the building. The ample natural light therefore avoids the usage of the lights in the corridors and rooms.

### **Pollution Free Healthy Environment**

1. Use Reusable Water Bottles and Coffee Mugs. ...

2. Waste control chemicals and e-waste management.
3. Use of LED tube lights in college.
4. Conducting energy audit.
5. Dustbins on the Premises.
6. Waste control in the entire campus.
7. Reduce the use of plastic on campus.
8. Use of dustproof chalks in classrooms.
9. .Minimum use of Photocopy/Printing.

Smt. S. P. Kothari College of Secondary Education is a part of Vidyamandir Trust and taking the initiative in cleanliness, sanitation, green cover, and Plastic-free campus: provides resources and tools to educate students of Institutions & communities on the environmental and health benefits of going plastic-free campus to minimize plastic consumption and pollution in the premises and the surrounding environment.

The Plastic Free campus initiative aims to reduce single-use plastics on campuses by encouraging students & faculties to make plastic-free commitments.

File Description	Document
Documents and/or photographs in support of the claim	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.6

**Institution is committed to encourage green practices that include:**

- 1. Encouraging use of bicycles / E-vehicles**
- 2. Create pedestrian friendly roads in the campus**
- 3. Develop plastic-free campus**
- 4. Move towards paperless office**
- 5. Green landscaping with trees and plants**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View Document</a>
Snap shots and documents related to exclusive software packages used for paperless office	<a href="#">View Document</a>
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Circulars and relevant policy papers for the claims made	<a href="#">View Document</a>

### 7.1.7

**Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

**Response:** 7.77

**7.1.7.1 Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
156217	00	00	00	00

<b>File Description</b>	<b>Document</b>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.8

**Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.**

**Response:**

Infrastructure and Learning Resources are in an ideal state. The infrastructural environment remains pollution-free. Continuous augmentation enables it to keep pace with academic growth. Mechanisms for maintenance and optimal use of infrastructure are in place. Qualified faculty and staff share workload equitably and collectively. The whole of staff is engaged in institutional activities. The computerized well-equipped library is rich with adequate learning resources and mechanisms to review the library-related services and learning resources decision is in order. The campus environment, the practice of mentoring, and monitoring the progress of the students, support and enhance the effectiveness of the faculty and students. Developing leadership qualities through real work situations among the students is another feature. The SPK has a well-established functional internal quality management system that collects, aligns, integrates, and communicates information on academic and administrative aspects of the college. Participatory work culture and transparency are norms of governance. Academic and administrative planning is inter-tuned. Every individual employee contributes towards institutional development and goal attainment. Certain Information remains in public domain but some facts are furnished on demand. Resource management practices support and encourage performance improvement, planning and implementation strategies. The financial resources are judiciously allocated and effectively utilized. Budgeting and auditing procedures are regular and standardized .The SPK maintains functional internal quality management systems, inclusive practices and excellent relationship with stakeholders and thus nourishes real academic institutional culture. Our institution tries to inculcate the habit of responsible interaction with environment to preserve natural resources. We teach our students to create balance resilience and inter connectedness that allows human society to satisfy its needs. Following courses helps us to infuse environment among students: Corporate Social Responsibility These life lessons are delivered through case studies, live projects, role plays and experiential learning. The institution ignites sensitivity towards society and environment by various activities like visit to old age home, interaction with especially abled people, visit to orphanages and motivating students to spread awareness of cleanliness and Swach Bharat Mission.

Institute celebrates the following events for the same

1. Seed ball distribution drive
2. Vaccination drive –awareness volunteer from the college
3. Mask destruction by students
4. Cleanliness drive for the community
5. Visiting the old age home and celebrating the festival with them
6. Back to school drive by students for school children
7. Remedial programmes
8. **Rashtriya Ekta Diwas Pledge**
9. **Election Awareness Program**

**10. Khadi for nation****11. Bird rescue program****12. International Drug Abuse Day****13. Women's Day celebration as part of IWD****14. Save Girl Child Day****15. POCSO****16. Activities under humanities studies such as – Abdul kalam year , climate change year etc.**

<b>File Description</b>	<b>Document</b>
Documentary evidence in support of the claim	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**7.1.9**

**Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways**

- 1. Code of Conduct is displayed on the institution's website**
- 2. Students and teachers are oriented about the Code of Conduct**
- 3. There is a committee to monitor adherence to the Code of Conduct**
- 4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

**Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View Document</a>
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View Document</a>
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>



## 7.2 Best Practices

### 7.2.1

**Describe at least two institutional best practices (as per NAAC format given on its website)**

**Response:**

**Vyakhyan Mala:** Vyakhyan Mala is a unique feature of Vidyamandir Trust managed Smt. S.P. Kothari College of Secondary Education. Eminent personalities from different fields like arts, literature, science, sports, law, finance, culture, etc are invited every year to deliver lectures of their expertise, which greatly benefitted teacher trainers. These lectures help students to enhance their knowledge in various fields.

**Suryakant Parikh projects:** Under the institutional project called Suryakant Parikh Humanity centre every year each institute is taking up a central theme and various activities are conducted for students, at the end of the year students who won various competition during the year are felicitated by the prizes and medals. Every year a central theme is decided by the core committee of academicians at trust level. Students of S P Kothari also participates enthusiastically for the same.

**Intercollege Competitions of Vidyamandir trust managed Teachers training Colleges :** Throughout the year various competitions are organised by training colleges and around 550 students are participating in the events every year. Last academic year we have organised debate competition, patriotic song competition, dance competition , Garba celebration , drama Competition , election awareness camp, poster making completion on mental health etc. Students participated with the zeal. Events are hosted by each of the colleges and prize distribution is also arranged to boost the morale of the students

File Description	Document
Photos related to two best practices of the Institution	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Performance of the institution in one area of distinctiveness related to its vision, priority and thrust**

**Response:**

Smt. Savitaben Panalal Kothari College of Secondary Education (English Medium), established in the year 2017, is the first English Medium B.Ed. College in Banaskantha district and the only English medium college affiliated to Hemchandracharya North Gujarat University, Patan. It was a long-felt need of time when there are more than thirty English Medium schools in and around Palanpur and new ones

coming up every year, and there is a dearth of qualified teachers for English Medium students. The college has an intake of 55 trainees and is fully equipped with well-qualified teaching staff to provide quality contributions through the teaching-learning process by preparing them independent, explorative, and techno-oriented. Smt. S. P. Kothari is the only English Medium B. Ed College in Palanpur and in the whole of Banaskantha district. Since there is no such college in and around Banaskantha, having one college in Palanpur helps meet the requirements of the area. That is the uniqueness of the college. The students are placed in reputed schools of Banaskantha and nearby states too.

The College is managed by the educational institute which has 75 years legacy in the area and has established an image of a pioneer in Education with values and ethics still holding its position. The College shares its premises with other grant-in-aid institutes which are more than 50 years old.

1. K J Mehta College of Pre-primary Education offering DPSE(grant in aid)
2. C K Mehta College of Primary Education offering DELED. ( Grant in aid).
3. D D Chokshi College of Secondary Education offering B.Ed. ( Grant in aid).
4. P K Mehta College of Special Education offers - B.ED. SPL(VI) and B.ED. SPL(HI)
5. Parikh Foundation Diploma in IDD offering DIploma SPL in IDD
6. S R V Mehta M.Ed. College of Special Education offering M.Ed. SPL.

The institute has provision of practicing schools for all these on campus.

It has schools from Kg to grade 12 English 7 Gujarati medium grant in aids and self-finance both, English medium schools and CBSE school to provide hands-on field experience to teacher trainees.

File Description	Document
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

The College is managed by the educational institute which has 75 years legacy in the area and has established an image of a pioneer in Education with values and ethics still holding its position. The College shares its premises with other grant-in-aid institutes which are more than 50 years old.

Other Teacher education institutes managed by Vidyamandir are making the college reach in terms of covering the training of teachers from KG to PG.

1. K J Mehta College of Pre-primary Education offering DPSE(grant in aid)
2. C K Mehta College of Primary Education offering DELED. ( Grant in aid).
3. D D Chokshi College of Secondary Education offering B.Ed. ( Grant in aid).
4. P K Mehta College of Special Education offers - B.ED. SPL(VI) and B.ED. SPL(HI)
5. Parikh Foundation Diploma in IDD offering Diploma SPL in IDD
6. S R V Mehta M.Ed. College of Special Education offering M.Ed. SPL.

The institute has provision of practicing schools for all these on campus.

It has schools from Kg to grade 12 English 7 Gujarati medium grant in aids and self-finance both, English medium schools and CBSE school to provide hands-on field experience to teacher trainees.

### Concluding Remarks :

Smt. Savitaben Panalal Kothari College of Secondary Education (English Medium), established in the year 2017, is the first English Medium B.Ed College in Banaskantha district and in Hemchandracharya North Gujarat University, Patan. It was a long-felt need of time when there are more than thirty English Medium schools in and around Palanpur and new ones coming up every year, and there is a dearth of qualified teachers for English Medium students. The college has an intake of 55 trainees and is fully equipped with well-qualified teaching staff to provide quality contributions through the teaching-learning process by preparing them independent, explorative, and techno-oriented. Smt. S. P. Kothari is the only English Medium B. Ed College in Palanpur and in the whole of Banaskantha district and even in HNGU Patan. Since there is no such college in and around Banaskantha, having one college in Palanpur helps meet the requirements of the area.

The college is struggling to have more passionate students who are good in communicative English to prove as competent teachers for the CBSE and central schools at the same time have a feel of the cultural context of Banaskantha and its practices. The College strives for excellence by proving it as better everyday which is the motto of Vidyamandir trust Palanpur for quality education.